

**South Park Stakeholders Group – Executive Committee Meeting  
Tuesday, February 12, 2013, 2:00 PM  
Villa Flores, 1020 Flower Street, Downtown Los Angeles, CA 90015**

**Committee Members:** Gary Warfel, Robin Bieker, Bob Buente, Phillip Hill

**Staff:** Jessica Lall, Amanda Irvine

**Consultant:** Marco Li Mandri

**MINUTES:**

**Committee Chair, Robin Bieker called the meeting to order at 2:10 PM. There were no public announcements or comments.**

<i><b>Item</b></i>	<i><b>Discussion</b></i>	<i><b>Action taken?</b></i>
<b>HR Manual</b>	New HR manual edits are presented to the committee. Specific discussion on drug testing, Jessica asks what the necessary actions and requirements are. Review of additions: CBD will pay for jury duty, days for bereavement, pregnancy, emergency closing of office, and Friday after Thanksgiving is now a holiday. Discussion of health care benefits options and costs of dependents. Jessica will look at other broker's recommendations for benefits for dependents.	<b>HR Manual will be presented for formal adoption at next meeting, pending edits.</b>
<b>AB 5 letter</b>	Jessica explains Assembly Bill 5, which would permit homeless individuals to sleep/reside undisturbed in front of business, negatively impacting economic development. Jessica recommends that the Board send a letter in opposition of the Bill to the Assembly Judiciary Committee. Jessica presents draft letter.	<b>Bob motions to pass the letter with small grammar edits. All in favor, no opposed.</b>
<b>Brown Act Update</b>	Jessica and Amanda attended Brown Act training. Marco will edit at current bylaws to fulfill Brown Act standards.	<b>No action taken</b>
<b>Stakeholder outreach update</b>	Staff is building a database based on meetings and business cards collected in clean and safe team competition.	<b>No action taken</b>
<b>Other business</b>	Jessica updates the committee on personnel matters.	<b>No action taken</b>
<b>Other Business</b>	<b>Grid of Goals:</b> Jessica presents Grid of Goals, organized by committee and quarter.	<b>No action</b>

	Feedback: Add to DISI – hiring of Director of Planning and Communications, master calendar creation, AEG improvements for Pico, creating our own streetscape design guidelines. Add to SOBO – in house contractor for security. Add to LUED – appoint committee members, cohesion in the transportation corridor aspect, design guidelines. Add to Admin- finalize capital improvement program, monitor ordinance in relation to Lo Bro area. New Alpha Alliance (NAA) created to work towards longer BID status.	
<b>Other Business</b>	<b>501c6 vs. 501c3 Status:</b> Discussion on moving from on (c)6 to on (c)3 status. Board needs to understand further the differences in these status changes. Marco will bring 3 bullet points on (c)3 vs. (c)6 to next board meeting.	<b>No action taken</b>
<b>Other Business</b>	<b>Support Letters:</b> Do we need board approval or executive committee approval for letters of support for development projects? Executive committee will create recommended guidelines for the board to review.	<b>No action taken</b>
<b>Next Meeting</b>	Tuesday, March 5 at 2pm	

**NEXT STEPS:**

- **Jessica** will:
  - Speak with multiple brokers regarding coverage of dependents for health care.
  - Consolidate HR manual edits and work with Cathy on a final version. This version will be brought to the next Exec Committee meeting for formal approval.
  - Update the Grid of Goals
- **Amanda** will:
  - Edit and mail the approved AB5 letter
  - Continue to build and update the database
  - Draft recommended guidelines for the executive committee re: support letters
- **Marco** will
  - Amend current bylaws to be in Brown Act compliance until the new ones can be formally adopted.
  - Bring bullet points on the differences between 501c6 and 501c3 status

**Minutes taken by Amanda Irvine, staff.**